

**VNR VIGNANA JYOTHI INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Bachupally (Via) Kukatpally, Hyderabad 500 090

Date: 06-08-2009

**HOSTEL ACCOMADATION**  
**Attention to ALL B.Tech and M.Tech Students**

**CIRCULAR**

Sub: Applications are invited for Hostel Accommodation – Regarding.

The Institute is providing Hostel facility for the students of I to IV B.Tech and M.Tech students.

Hostel Address: HI-RISE KVR PARADISE, Bachupally, Hyderabad.

**HOSTEL FEE STRUCTURE**

S.No.	Details	Amount– Rs.
1	Room Rent (Rs.1200 pmx 12 months)	14400.00
2	Mess charges (Rs.2000 pm x 10 months)	20000.00
3	Transport charges (Rs.350 pm x 10 months)	3500.00
4	Caution Deposit (Refundable)	5000.00
5	Electricity charges (Rs.200 pm x 12 months)	2400.00
	TOTAL	45300.00

- Rs. 45,300/- is to be paid along with application form by way of DD in favour Of “ Principal, VNR VJiet” payable at Hyderabad.

**ALLOTMENT PROCEDURE:**

- The accommodation will be allotted on first come first serve basis
- For II, III and IV year B.Tech and M.Tech students. .. 50 boys & 50 girls
- For I year B.Tech. .. 60 boys & 60 girls

Cot, study table and chair will be provided. Students are advised to bring mattress, pillows, blankets etc.

Application for hostel accommodation, rules and regulations and other details are available at the student service centre and on Institute website [www. vnrvjiet.ac.in](http://www.vnrvjiet.ac.in).

Interested students seeking Hostel accommodation need to apply in the prescribed application. Last date for submission of filled in application form at the Student Service Centre is on or before 20-08-09. Hostel Accommodation will be provided from 01-09-2009.

PRINCIPAL



VNR VIGNANA JYOTHI INSTITUTE OF ENGINEERING & TECHNOLOGY  
BACHPALLY (VIA) KUKATPALLY, HYDERABAD – 500 090

**APPLICATION FOR ADMISSION IN HOSTEL**



1. Full name of the Applicant .....
2. Hall ticket No. ....
3. Branch .....
4. Year .....
5. Sex: Male/Female
  
6. Name of the Parent/Guardian .....
- Address.....
  
7. Names and addresses of two references
  - 1 .....
  - 2 .....
  
8. Name of local guardian, address and Telephone No.  
.....  
.....
  
9. If the student has/had any chronic disability/medical history  
.....  
.....

**DECLARATION BY THE STUDENT**

I shall abide by the Rules and Regulations which are in force and which may be amended from the time to time by the Institute.

Place: .....  
Date: .....

Signature of the Student  
( Name in Block Letters)

**DECLARATION BY THE PARENT/GUARDIAN**

I undertake that my ward will abide by the Rules and Regulations of the Hostel. I also undertake the responsibility for prompt payment of hostel charges by my ward. I further undertake to see that my ward conducts himself in a disciplined manner in the Hostel and if he violates the discipline rules of the Hostel, I have no objection for the Institute to take any punitive action against him as may be considered necessary.

Place:.....  
Date:.....

Signature of the parent/guardian  
( Name in Block Letter)

**FOR OFFICE USE ONLY**

The applicant.....  
s/o or d/o .....  
has been admitted in the Boys/Girls Hostel on .....

Authorized Signatory

[Click to view Hostel Images](#)



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**VNR VIGNANA JYOTHI INSTITUTE OF ENGINEERING & TECHNOLOGY  
BACHPALLY (VIA) KUKATPALLY, HYDERABAD – 500 090**

### **HOSTEL –RULES**

1. Application for admission to the hostel shall be made in the prescribed form before the commencement of the academic session. A passport size photo shall be affixed to the application for identification purpose.
2. Preference would be given to out-station students for allotment of hostel accommodation.
3. The student shall give two references together with their addresses; one of them should be a local guardian.
4. Student, who seeks admission in Hostel, shall abide by the rules and regulations of the hostel, as laid down by the Management from time to time. He shall give an undertaking in writing, endorsed by the parent/guardian that he/she will abide by the Rules and Regulations set forth from time to time.
5. Admission to hostel rooms will be made generally before the commencement of a fresh academic session.
6. No students shall be absent from the hostel without the prior permission of the Warden.
7. Students are expected to keep their rooms clean and tidy at all times. Only common areas will be maintained by the House Keeping Staff.
8. Writing and Sticking posters, mirrors, photos on the walls of the hostel building and rooms is strictly prohibited. The hostel property must be guarded by the students as their own property.
9. Playing of loud music and other forms of disturbance to other inmates is not permitted.
10. Sate custody of money and valuables is the sole responsibility of the students and administration shall not be responsible for any theft or loss whatsoever in the hostel.
11. Ragging in any form is strictly prohibited. As per the provisions of A.P. Prohibition of Ragging Act No.26 of 1997, whoever causes, commits or abets ragging shall be punished with imprisonment and fine according to seriousness of the crime. A student convicted for ragging shall be dismissed from the Institute and the hostel.
12. The Institute reserves the right to take disciplinary action including cancellation of allotment of hostel accommodation for any violation of hostel rules and regulations.
13. Students shall not resort to strikes and demonstrations within the precincts of the hostel, Participation in any such activity will result in cancellation of their admission in the hostel.
14. Every student will be supplied with one cot, a pillow, a study table, chair, book self and storage for personal belongings by the Institute. Arrangement for the bed linen, table cloth etc. has to be made by the student.
15. After serving a notice of 15 days, student any be asked to vacate the room in the event of nonpayment of Hostel dues or canteen dues.
16. A student spreading vulgar literature/picture/books/videos/clipping of ay of the like or objects would be asked to vacate without notice.
17. Students creating panic or terror among other students through any means, misrepresentations/language/demonstration/devices would be sent out the hostel/college without notice.

Contd..2.

18. Student's conduct leading to unhealthy behavior even outside the hostel/college with valid evidence would be asked to leave the hostel without notice.
19. At the end of every term the behavior and conduct of the student will be evaluated for allowing to continue in the hostel
20. Application has to be submitted by the student after each term for readmission
21. Students shall be responsible for all articles of furniture, electrical and other fixtures provided in their rooms. They shall not disfigure, paint walls, doors, windows or damage them.
22. All rooms are provided with mosquito screen, ceiling fans, internet connections and fixtures for lights etc. Use of any other electrical appliances is not permitted and student will be asked to vacate the hostel if found using such appliances.
23. Students are advised to lock their rooms whenever they go out to ensure safety of their belongings. They should not change the locks provided by the Institute.
24. Smoking is strictly prohibited in and around all Institute buildings, including hostels and mess. Use of the alcoholic drinks or narcotic materials and gambling are strictly prohibited in hostel premises or campus.
25. Students shall conduct themselves with decorum and dignity and shall not create any nuisance or disturbance for the neighboring students.
26. Students are advised not to go outside the campus between 6-00 p.m. and 7-00 a.m. for safety reasons.
27. It is mandatory for students to seek permission of the Warden, whenever they intended to go out of station. They shall report to the Warden immediately on return.
28. All students likely to be away from the hostel overnight have to fill an Out Station form giving details as to : a) Name b)Room Number c) Destination d) Date& Time of departure e) Date & time of return, along with parent's/guardian's recommendation. The filled in Outstation Form has to be handed over to the Warden well in advance of the trip. The Warden can grant or refuse permission for the outstation trip. If permission is granted, a copy of the Out Station Form will be sent to the parent/guardian.
29. Students shall not invite any unauthorized person to their hostel. They shall deal with only authorized vendors, washer men, cobblers, etc., during the prescribed hours and pay them at prescribed rates. They shall not entrust personal work like washing, purchases, cooking etc to the house keeping staff/security guards/Canteen employees.
30. Students shall inform the Warden whenever they suffer from any illness or injury. They shall take treatment which would be arranged by him/authorized Hostel Doctor.
31. Students shall not organize in the hostel any party, assembly or activity without the permission of the Warden.
32. Students shall not form any Hostel Society or issue any publication without the permission of the Warden
33. Students shall not invite any speaker to address meeting in the hostel without the permission of the Warden.
34. Students shall not remove newspapers, journals, furniture, radio, TV or games-materials from the common rooms or mishandle or damage them.
35. Students shall undergo medical examination as and when required by the medical officer.
36. Students shall cooperate with warden and fellow students and obey warden's instructions on all matters concerning Hostel/Mess.
37. **Any matter not covered by the above rules will be dealt with by the Management of VNR VJIET.**

### SPECIAL RULES FOR GIRLS' HOSTELS:

1. All residents shall return to their hostel by 6-00 p.m. Prior permission of the warden has to be obtained for late returns.
2. Girls leaving for outstation trips have to make an entry in the outstation register and follow procedure as per rule now 27 and 28
3. Girls are advised not to go outside the campus between 7-00 p.m. and 6-00 a.m. for safety reasons.
4. No girl student shall enter Boys' hostel except for cultural or similar functions organized by the hostel. The girls will take prior permission of their warden to go for such functions.
5. It shall be bounden duty of every resident to abide by the hostel rules. The warden of the hostel may appoint a committee of residents to assist her in maintenance of discipline in the hostel.

### MESS RULES

- 1 The Messes/Canteen/Cafeteria (are outsourced to an external catering agency):
- 2 Students who reside in hostels shall take their meals in the hostel mess/dining halls.
- 3 Students will be served meals only during prescribed timings.
- 4 They shall not transfer utensils or cooked items from one canteen to another or take food to any external person/s.
- 5 All students shall be provided a common menu. No request for special or alternative menu shall be entertained.
- 6 Sick students may be allowed to eat meals in their rooms with the permission of the warden.
- 7 Sick students may obtain a special diet on the recommendation of Medical Officer and warden, and the permission of the Mess Secretary.
- 8 Students shall not interfere with cooking or services and shall not handle mess equipment.
- 9 Students shall cooperate with the mess employees and treat them in a polite and courteous manner.
- 10 Students shall pay their mess fees for the full academic year at the commencement of the year to the canteen against proper receipt and the Warden is informed of such payments.

### HOSTEL FEE STRUCTURE

S.No.	Details	Rs.
1	Room Rent ( Rs.1200/- per month x 12 months)	14400-00
2.	Mess Charges (Rs.2000/- per month x 10 months)	20000-00
3.	Transport Charges (Rs.300/- per month x 3 months) <b>* Transport charges payable quarterly in advance</b>	3500-00
4.	Caution Deposit (Refundable at the time of vacating the hostel)	5000-00
5.	Electricity Charges payable monthly Actual cost proportionately shared by the students	2400-00
	<b>Total amount to be paid at the time of admission in to the hostel</b>	<b>45,300-00</b>

- Rs. 45,300/- is to be paid along with application form by way of DD in favour of "Principal, VNR VJIE" payable at Hyderabad.

.....  
(Signature-Parent/Guardian)

.....  
(Signature-Student)

.....  
(Date)