

**VNR VIGNANA JYOTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY
(An Autonomous Institute under JNTUH)
BACHUPALLY, NIZAMPET (S.O), HYDERABAD – 90**

Date :

UNDERTAKING

I
S/o/D/o
studying B.Tech bearing Hall Ticket No. failed to submit leave
letter / medical certificate in support of the evidence for the absence to the Institute.
Now I am submitting leave letter/medical certificate for my absence which may be
verified before condoning my shortage of attendance. On verification, if the
certificates submitted by me are found to be not correct my shortage of attendance
need not be condoned. I promise that I will not repeat the same in future. I will
maintain 75% and above attendance in future during the course of study in the
Institute.

Signature of the Candidate :

Hall Ticket No. :

I promise that my ward will not have shortage of attendance in future during
the course of the study in the Institute.

Signature of the parent.